

## **The Amber Ribbon Constitution:**

An independent group of enthusiastic Dewsbury Rams supporters finding social and creative ways of making the Rams more successful both on and off the field.

1. The name of the group is The Amber Ribbon

2. The aims of the group are to:

- Encourage a sense of community on and off the playing field
- Enthuse about, support and celebrate the Dewsbury Rams
- Raise funds to support the purposes of the group
- Keep all members informed about developments and encourage more enthusiasts to join the group

3. The powers of the group in order to achieve its aims are:

- Raise funds
- Organise social events
- Work with other groups and exchange information
- Do anything that is lawful which will help it to fulfil its aims

4. Managing Committee,

The group shall be managed by a committee who are appointed at the Annual General Meeting (AGM) of the group.

5. Membership:

- Membership is by way of subscription covering 1 year, from 1st October to 30th September each year, there will be two types of membership fee one of £5.00 and one where the member elects to pay a monthly amount determined by them for 12 months, subject to a £3 per month minimum. The type of membership shall be determined by each individual member upon application.
- All members have a vote upon attendance at any AGM and will benefit from the published benefits as determined by the elected committee.
- Subscriptions and benefits of membership will be decided by the committee and reviewed annually
- The committee will have the power to approve or reject any request for membership, however any application that is rejected will have a right of appeal in attendance before the committee before any final decision is made. The committee also have the right to terminate the membership of any member who in the opinion of the committee is acting prejudicially to the principles of the Amber Ribbon by either word act or demeanour, again the member will have the right of appeal.
- Once a membership fee has been paid, in the event of cancellation or the member being required to leave the Amber Ribbon, no financial refund will be made.
- The membership secretary will maintain a register of members and a full list of members will be displayed in the Amber Ribbon bar.

## 6. Management:

- A committee of up to 10 people elected through the AGM will manage the affairs of the group.
- Committee membership will be a maximum of 10, Committee members will serve for a term of up to 3 years, after the first 2 years up to 3 members will stand down annually. However they can if they so wish put themselves forward for re-election. In the event of there being more than 3 applicants for the vacant positions then there will be an open vote whereby the successful applicants will serve for a term of 3 years.
- The committee has a responsibility to ensure a quorate number of 5 remains however if a committee member wishes to resign mid-term then they should do so in writing to the secretary.
- No person directly employed by Dewsbury Rams can serve on the committee.
- At the first meeting of the committee following the AGM they will elect from its number the officers of the group. The Chair, Vice Chair, Secretary, treasurer, assistant treasurer and membership secretary.
- The committee will have the power to co-opt during the membership year any person deemed to be beneficial to its number, however that individual must stand down at the next AGM but if they so wish be part of the committee selection procedure.
- The committee will meet a minimum of once a month and there must be 5 of its members present for it to be quorate. In the case of any voting the chair will have a casting vote.
- A written record of all meetings will be kept and signed by the Chair person and may be made available to any member upon a written request to the committee, stating their reasons.

## 7. Finances:

- The funds of the group, including all subscriptions, monies raised from events and raffles as well as monetary donations shall be paid into the bank account of the Amber Ribbon and any cheques drawn on such will bear two signatures of designated signatories of the committee.
- The funds belonging to the group can only be used to further the aims of the group.
- A record of all income and expenditure will be recorded and a financial update presented to each meeting of the committee.

## 8. Annual General Meeting (AGM):

- An annual general meeting (AGM) will be held within 12 months of the date of adoption of the constitution and each year thereafter. Notice of the AGM will be published, and notified to members at least 3 weeks prior to the meeting.
- The AGM will report on the previous year's activities and independently verified end of year accounts. a report of the groups finances will be made available upon request by any member prior to the AGM.
- Any proposals to change the constitution of the Amber Ribbon must be given in writing to the secretary of the group at least 14 days before a general meeting and be approved by a two thirds majority of those present.
- At least 10% of the members must be present for an AGM to be quorate, in the event of the AGM being inquorate a further meeting will be convened within 28 days and whoever of the membership be in attendance shall be deemed quorate for an AGM to take place.

9. Special General Meeting;

· A special general meeting may be called at the request of the committee or not less than 20% of the membership. A notice giving the time and place and specific reason for such will be sent to all members, giving at least 4 weeks' notice.

10. Dissolution:

· The Amber Ribbon may only be dissolved at an AGM or Special General meeting and by a two thirds majority of those present. Upon this event the elected committee will, with immediate effect notify all members and after all financial matters have been settled, distribute any assets and monies to either the Dewsbury Rams or other group having similar objectives to the group, as the committee decides.